



Supplementary Privacy Notice

Introduction

Oasis Academy Pinewood is part of the Oasis Community Learning, a multi academy trust.

Oasis Community Learning sets out how it collects, uses and stores personal data in a full and detailed privacy notice which applies to the data processed by the academy and can be found on the academy website by following the 'privacy policy', link at the bottom of the homepage, or can be obtained from the academy office. It can also be obtained by visiting <https://www.oasiscommunitylearning.org/privacy-policy>

This document sets out some specific supplementary information that only applies to Oasis Academy Pinewood and should be read in conjunction with the full Privacy Notice described above.

Oasis Community Learning including Oasis Academy Pinewood is committed to protecting the privacy of the individuals whose data we process and to undertaking all data processing in a lawful, open and transparent way.

Requesting access to your personal data

Under data protection legislation, anyone we hold information about has the right to request access to and information about the data that we hold about them. To make a request for access to your personal information, contact:

Ms Jenni Elliott (Principal)
Oasis Academy Pinewood
Thistledene Avenue
Collier Row
Essex
RM5 2TX
01708 743000
office@oasispinewood.org

Or you can contact the Oasis Community Learning Data Protection Officer:

Sarah Otto
Data Protection Officer
Oasis Community Learning
Interchurch House,
35-41 Lower Marsh,
London,
SE1 7RL
020 7921 4200
DPO@Oasisuk.org

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means



- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance using the contact information above.

Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/> or via their help line on 0303 123 1113.

Supplementary information about how we use Personal Data in Oasis Academy Pinewood

Details of the data processing that occurs in Oasis Academy Pinewood can be found in the Oasis Community Learning Privacy Notice which can be found on the academy website, can be obtained from the academy office or can be downloaded from the Oasis Community Learning website at <https://www.oasiscommunitylearning.org/privacy-policy>. Oasis Academy Pinewood makes use of personal data in the following additional ways and for the following additional purposes:

Pupil Information

How we use pupil Information

- As in OCL Privacy Notice

Why we collect and use pupil information

- As in OCL Privacy Notice

Collecting pupil personal data

- As in OCL Privacy Notice

Storing pupil personal data

- As in OCL Privacy Notice

Who we share pupil data with

In addition to those stated in the OCL Privacy Notice, we routinely share pupil information with:

- The pupil's family and representatives
- Educators and examining bodies
- Suppliers and service providers – to enable them to provide the service we have contracted them for
- Financial organisations
- Our auditors
- Survey and research organisations
- Health authorities
- Security organisations
- Health and social welfare organisations
- Professional advisors and consultants
- Charities and voluntary organisations
- Police forces, courts, tribunals
- Professional bodies

Parent, Carer and Guardian Information

How we use Parent, Carer and Guardian Information

- Student Admission Form

Why we collect and use Parent, Carer and Guardian information

- As in OCL Privacy Notice

Collecting Parent, Carer and Guardian personal data

- As in OCL Privacy Notice

Storing Parent, Carer and Guardian personal data

- As in OCL Privacy Notice

Who we share Parent, Carer and Guardian data with

In addition to those stated in the OCL Privacy Notice, we routinely share parent, carer and guardian information with:

- Suppliers and service providers – to enable them to provide the service we have contracted them for
- Financial organisations
- Our auditors
- Survey and research organisations
- Health authorities
- Security organisations
- Health and social welfare organisations
- Professional advisors and consultants
- Charities and voluntary organisations
- Police forces, courts, tribunals
- Professional bodies

Employee and Volunteer Data

How we use employee and volunteer Information

In addition to those stated in the OCL Privacy Notice, we also collect, store and process:

- DBS disclosure information, which is included within the risk assessment written in response to the disclosure information
- Disciplinary information

Why we collect and use employee and volunteer information

- As in OCL Privacy Notice

Collecting employee and volunteer personal data

- As in OCL Privacy Notice

Storing employee and volunteer personal data

- As in OCL Privacy Notice

Who we share employee and volunteer data with

In addition to those stated in the OCL Privacy Notice, we may share employee and volunteer data with:

- Our Occupational Health providers (Corazon)



How we use Children in Need and Children Looked After Information

How we use Children in Need and Children Looked After Information

- As in OCL Privacy Notice

Why we collect and use Children in Need and Children Looked After information

- As in OCL Privacy Notice

Collecting Children in Need and Children Looked After personal data

- As in OCL Privacy Notice

Storing Children in Need and Children Looked After personal data

- As in OCL Privacy Notice

Who we share Children in Need and Children Looked After data with

- As in OCL Privacy Notice